



A J Institute of Management

A Unit of Laxmi Memorial Education Trust (R)

Opp. Mahindra Showroom, Kottara Chowki, Mangalore - 575006, Karnataka, India



An Advanced Centre for Management Studies (MBA) and Research (Ph.D.)

FEES REFUND POLICY

Introduction

This Fees Refund Policy details the terms and conditions under which students can request a refund of the fees paid for MBA admissions at A J Institute of Management.

Refund Eligibility

Refund will be granted based on the following conditions:

100% - 15 days or more before the formally notified last date of admission

90% - Less than 15 days before the formally notified last date of admission

80% - 15 days or less after the formally notified last date of admission

50% - 30 days or less, but more than 15 days after formally notified last date of admission

00% - More than 30 days after formally notified last date of admission

Refund Procedure: To apply for a refund, students must:

- Submit a written request to the Director of the Institute stating the reason for withdrawal.
- Attach supporting documents if required (e.g., medical certificates, admission confirmation from another institution, etc.).
- Allow up to 30 days for the refund if any to be processed

Mode of Refund: Cheque Payment




Director

Dr. T Jayaprakash Rao
PRINCIPAL / DIRECTOR
A.J. INSTITUTE OF MANAGEMENT (AJIM)
KOTTARA CHOWKI
MANGALORE - 575 006